

RISK ASSESSMENT

STAFF

NAME: RACHEL MERCER – SCHOOLS SERVICES MANAGER **DEPARTMENT:** SCHOOLS DEPT W.D.O.A.M.

What is the Task?	What are the Hazards?	Who is at Risk?	Risk Grading LMH A1 C3	Controls already in Place	Further Action to Reduce Risks.
Apothecary session in Pendean Farmhouse. Also component workshop for Medieval Realms, Life on a Tudor Farmstead & Life in Stuart Times.	Ingestion of substances.	Children	C3	Hand washing facilities made available. Using substances known to be non harmful – using oils & distillations of a culinary quality.	School groups must make sure two members of their own team are present in this workshop. Asthmatics warned but chimneys present in house to reduce effects.
	Crushing fingers when using a pestle & mortar.	Children/adults/staff	C3	Careful supervision.	
	Allergic reaction to substances or dermatitis.	Children/adults/staff	C3	Identify children & adults with eczema or other skin conditions at start of session.	
	Slip & trip hazards on floors, steps & staircase.	Children/adults/staff	C1/C2/C3	Safety briefing, close supervision by accompanying adults.	
	Fireplace/candles.	Children/adults	B3	Safety briefing & close supervision.	
	Household utensils	Children	B3	“Sharps” on high shelves.	
	Pigsty at rear of farmhouse – faecal contamination/biting.	Children	B3	Safety briefing & HSE guidelines for open farms issued with booking, anti bacterial soap & water available in lavatories.	

Risk Grading	Low (L) A1, A2,A3	Medium (M) B1, B2, B3	High (H) C1, C2, C3
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I have identified the hazards indicated above and agree to follow relevant health & safety practices to reduce risk.

Signed... Rachel Mercer**Date...** Reviewed April 2010...

SAFETY IS THE CONCERN OF EVERYONE